

STATE OF TEXAS



COUNTY OF RANDALL

Be it remembered on this the 9<sup>th</sup> February, 2016 there came to and was held a Regular Meeting at 9:00 a.m. of the Commissioners' Court in and for Randall County, Texas with the following present and presiding:

Ernest Houdashell	Presiding County Judge
Christy Dyer	Commissioner Precinct 1
Mark C. Benton	Commissioner Precinct 2
Bob Robinson	Commissioner Precinct 3
Buddy DeFord	Commissioner Precinct 4

Also present at the meeting was Richard Gore, Legal Counsel, Ravonnette Stacey, Assistant County Auditor and Renee Calhoun, County Clerk.

Bob Robinson, Commissioner Precinct 3, gave the invocation.

RANDALL COUNTY COMMISSIONERS' COURT AGENDA

February 9, 2016

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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Invocation:  
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1. Discuss and take action on approving overpayment and erroneous tax payment refunds in excess of \$2,500.00. (Tax Office)
2. Discuss and take action on approving Sendora Valley Unit No. 5 (4.12 acres), a rural subdivision in Randall County being a replat of lots 62 & 63, Block 2, Sendora Valley Unit No. 4, in Section 51, Block 6, I.&G.N. Survey, Randall County, Texas.  
(Road & Bridge)
3. Discuss and take action on approving order prohibiting outdoor fires in Randall County, Texas. (Fire Chief)
4. Discuss and take action on approving recommendation from Chief Amerson on the employee handbook regarding Equipment and Vehicles. (Human Resources/Payroll)
5. Discuss and take action on approving bid specifications for Bid #2016-415-3 Roof Replacement. (Purchasing)
6. Discuss and take action on approving renewal of Office Supply Contract 11-01 with Officewise. (Purchasing)
7. Discuss and take action on approving renewal of Bid #2014-451-1 Janitorial Supplies & Equipment. (Purchasing)
8. Discuss and take action on awarding Bid # 2016-451-1 Janitorial Service. (Purchasing)
9. Discuss and take action on approving cellular phone allowances. (Auditor)

10. Discuss and take action on approving line item transfer. (Auditor)
11. Discuss and take action on approving Randall County employees request to attend meetings and conferences. (Auditor)
12. Approval of vouchers. (Auditor)
13. Accept official reports.
14. Public comment period.

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

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This agenda notice is made in accordance with Texas Government Code Annotated, Chapter 551 (Vernon 1994), Texas Open Meetings Act.  
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Agenda items may not necessarily be considered in the order listed on the agenda.  
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The Randall County Commissioners' Court reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (employee matters), 51.076 (deliberations about security devices and 551.086 (economic development). See also OP. Tex. Att'y Gen No. JC-0057 (1999); Att'y. LO-90-27.

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Ernie Houdashell  
Randall County Judge

1. DISCUSS AND TAKE ACTION ON APPROVING OVERPAYMENT AND ERRONEOUS TAX PAYMENT REFUNDS IN EXCESS OF \$2,500.00. (TAX OFFICE)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 1

NAYS: None.

Motion carried by 5-0 vote.

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2. DISCUSS AND TAKE ACTION ON APPROVING SENDORA VALLEY UNIT NO. 5 (4.12 ACRES), A RURAL SUBDIVISION IN RANDALL COUNTY BEING A REPLAT OF LOTS 62 & 63, BLOCK 2, SENDORA VALLEY UNIT NO. 4, IN SECTION 51, BLOCK 6, I.&G.N. SURVEY, RANDALL COUNTY, TEXAS. (ROAD & BRIDGE)

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MOTION was made by Commissioner Benton. Move we accept this platting.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 2

NAYS: None.

Motion carried by 5-0 vote.

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3. DISCUSS AND TAKE ACTION ON APPROVING ORDER PROHIBITING OUTDOOR FIRES IN RANDALL COUNTY, TEXAS. (FIRE CHIEF)

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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 3

NAYS: None.

Resolution 2016-5

Motion carried by 5-0 vote.

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4. DISCUSS AND TAKE ACTION ON APPROVING RECOMMENDATION FROM CHIEF AMERSON ON THE EMPLOYEE HANDBOOK REGARDING EQUIPMENT AND VEHICLES. (HUMAN RESOURCES/PAYROLL)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 4

NAYS: None.

Motion carried by 5-0 vote.

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5. DISCUSS AND TAKE ACTION ON APPROVING BID SPECIFICATIONS FOR BID #2016-415-3 ROOF REPLACEMENT. (PURCHASING)

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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 5

NAYS: None.

Motion carried by 5-0 vote.

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6. DISCUSS AND TAKE ACTION ON APPROVING RENEWAL OF OFFICE SUPPLY CONTRACT 11-01 WITH OFFICEWISE. (PURCHASING)

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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 6

NAYS: None.

Motion carried by 5-0 vote.

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7. DISCUSS AND TAKE ACTION ON APPROVING RENEWAL OF BID #2014-451-1 JANITORIAL SUPPLIES & EQUIPMENT. (PURCHASING)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 7

NAYS: None.

Motion carried by 5-0 vote.

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8. DISCUSS AND TAKE ACTION ON AWARDDING BID # 2016-451-1 JANITORIAL SERVICE. (PURCHASING)

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MOTION was made by Commissioner DeFord. Motion we approve. (Peeples)

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 8

NAYS: None.

Motion carried by 5-0 vote.

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9. DISCUSS AND TAKE ACTION ON APPROVING CELLULAR PHONE ALLOWANCES. (AUDITOR)

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 9

NAYS: None.

Motion carried by 5-0 vote.

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10. DISCUSS AND TAKE ACTION ON APPROVING LINE ITEM TRANSFER. (AUDITOR)

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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 10

NAYS: None.

Motion carried by 5-0 vote.

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11. DISCUSS AND TAKE ACTION ON APPROVING RANDALL COUNTY EMPLOYEES REQUEST TO ATTEND MEETINGS AND CONFERENCES. (AUDITOR)

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MOTION was made by Commissioner Dyer. Motion we approve.  
SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 11

NAYS: None.

Motion carried by 5-0 vote.

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12. APPROVAL OF VOUCHERS. (AUDITOR)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 12

NAYS: None.

Motion carried by 5-0 vote.

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13. ACCEPT OFFICIAL REPORTS.

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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner DeFord.

AYES: Five.

Exhibit 13

NAYS: None.

Motion carried by 5-0 vote.

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14. PUBLIC COMMENT PERIOD.

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None.

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Judge Houdashell adjourned the Randall County Commissioners' Court until 9:00 a.m., Tuesday, February 23, 2016, in the Randall County Commissioners' Courtroom at 501 16<sup>th</sup> Street, Ste 305, Canyon, Texas.  
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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Randall County.

Signed this the 9<sup>th</sup> day of February, 2016.



Renee Calhoun, Randall County Clerk