

STATE OF TEXAS



COUNTY OF RANDALL

Be it remembered on this the 13<sup>th</sup> September, 2016 there came to and was held a Regular Meeting at 9:00 a.m. of the Commissioners' Court in and for Randall County, Texas with the following present and presiding:

Ernest Houdashell	Presiding County Judge
Christy Dyer	Commissioner Precinct 1
Mark C. Benton	Commissioner Precinct 2
Bob Robinson	Commissioner Precinct 3
Buddy DeFord	Commissioner Precinct 4

Also present at the meeting was Richard Gore, Legal Counsel, Karon Kantor, County Auditor and Renee Calhoun, County Clerk.

Commissioner Bob Robinson, Precinct 3, gave the invocation.

RANDALL COUNTY ASSISTANCE DISTRICT #1

September 13, 2016

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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Invocation:  
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1. Discuss and take action on adopting the 2016-2017 Budget for the Randall County Assistance District #1. (EH)

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

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This agenda notice is made in accordance with Texas Government Code Annotated, Chapter 551 (Vernon 1994), Texas Open Meetings Act.  
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Agenda items may not necessarily be considered in the order listed on the agenda.  
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The Randall County Commissioners' Court reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (employee matters), 51.076 (deliberations about security devices and 551.086 (economic development). See also OP. Tex. Att'y Gen No. JC-0057 (1999); Att'y. LO-90-27.

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Ernie Houdashell  
Randall County Judge

RANDALL COUNTY COMMISSIONERS' COURT AGENDA

September 13, 2016

9:00 A.M.

COMMISSIONERS' COURTROOM

FINANCE BUILDING

501 16<sup>TH</sup> STREET, SUITE 305, CANYON TEXAS

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1. Discuss and take action on approving contract with Kofile Technologies for Archiving District Court Records. (District Clerk)
2. Discuss and take action on appointing Kasaura (Kassi) Weavers the Randall County Floodplain Administrator. (EH)
3. Discuss and take action on approving Public Worker's Compensation Program renewal for FY 2017. (Purchasing)
4. Discuss and take action on approving renewal of General Liability Insurance with DFB Insurance Group. (Purchasing)
5. Discuss and take action on approving purchase of 4 each 12 Wheel-Compaction Trailers using the reverse auction procurement method. (Purchasing)
6. Discuss and take action on approving purchase of 2 each used Mack Trucks with Dump Body's using the reverse auction procurement method. (Purchasing)
7. Discuss and take action on approving FY2017 vehicle procurement utilizing BuyBoard or H-GAC cooperative purchasing contracts. (Purchasing)
8. Vote to ratify the property tax revenue increase. (Auditor)
9. Discuss and vote to adopt the 2016-2017 Randall County Budget. (Auditor)
10. Discuss and vote to adopt the 2016 Tax Rate as required by Chapter 26, Tax Code. (Auditor)

09/13/16

11. Vote to approve order to set the 2016 Tax Rate, levy and authorization to assess and collect. (Auditor)
12. Discuss and take action on approving cellular phone allowance. (Auditor)
13. Discuss and take action on approving line item transfers. (Auditor)
14. Discuss and take action on approving Randall County employees request to attend meetings and conferences. (Auditor)
15. Approval of vouchers. (Auditor)
16. Accept official reports.
17. Public comment period.

The public is invited and encouraged to speak on any agenda item and will be given an opportunity to do so before any vote is taken.

=====

This agenda notice is made in accordance with Texas Government Code Annotated, Chapter 551 (Vernon 1994), Texas Open Meetings Act.

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\_\_\_\_\_  
 Ernie Houdashell  
 Randall County Judge

**ASSISTANCE DISTRICT #1**

1. DISCUSS AND TAKE ACTION ON ADOPTING THE 2016-2017 BUDGET FOR THE RANDALL COUNTY ASSISTANCE DISTRICT #1. (EH)

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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner DeFord.

AYES: Five.

Exhibit 1

NAYS: None.

Motion carried by 5-0 vote.

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**REGULAR MEETING**

1. DISCUSS AND TAKE ACTION ON APPROVING CONTRACT WITH KOFILE TECHNOLOGIES FOR ARCHIVING DISTRICT COURT RECORDS. (DISTRICT CLERK)

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MOTION was made by Commissioner Dyer. So moved.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 2

NAYS: None.

Resolution 2016-28

Motion carried by 5-0 vote.

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2. DISCUSS AND TAKE ACTION ON APPOINTING KASAURA (KASSI) WEAVERS THE RANDALL COUNTY FLOODPLAIN ADMINISTRATOR. (EH)

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MOTION was made by Commissioner Dyer. Motion that we approve Kassi Weaver as our Floodplain Manager.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 3

NAYS: None.

Motion carried by 5-0 vote.

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3. DISCUSS AND TAKE ACTION ON APPROVING PUBLIC WORKER'S COMPENSATION PROGRAM RENEWAL FOR FY 2017. (PURCHASING)

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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Dyer.

AYES: Five.

Exhibit 4

NAYS: None.

Motion carried by 5-0 vote.

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4. DISCUSS AND TAKE ACTION ON APPROVING RENEWAL OF GENERAL LIABILITY INSURANCE WITH DFB INSURANCE GROUP. (PURCHASING)
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MOTION was made by Commissioner Dyer. Motion we approve.  
SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 5

NAYS: None.

Motion carried by 5-0 vote.

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5. DISCUSS AND TAKE ACTION ON APPROVING PURCHASE OF 4 EACH 12 WHEEL-COMPACTION TRAILERS USING THE REVERSE AUCTION PROCUREMENT METHOD. (PURCHASING)
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MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner DeFord.

AYES: Five.

Exhibit 6

NAYS: None.

Motion carried by 5-0 vote.

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6. DISCUSS AND TAKE ACTION ON APPROVING PURCHASE OF 2 EACH USED MACK TRUCKS WITH DUMP BODY'S USING THE REVERSE AUCTION PROCUREMENT METHOD. (PURCHASING)
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MOTION was made by Commissioner Dyer. Motion we approve.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 7

NAYS: None.

Motion carried by 5-0 vote.

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7. DISCUSS AND TAKE ACTION ON APPROVING FY2017 VEHICLE PROCUREMENT UTILIZING BUYBOARD OR H-GAC COOPERATIVE PURCHASING CONTRACTS. (PURCHASING)
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MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 8

NAYS: None.

Motion carried by 5-0 vote.

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8. VOTE TO RATIFY THE PROPERTY TAX REVENUE INCREASE. (AUDITOR)
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MOTION was made by Judge Houdashell. Move to ratify the property tax revenue increase of \$2,310,409 or 6.62% increase as reflected in the 2016-2017 budget.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 9

NAYS: None.

Motion carried by 5-0 vote.

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9. DISCUSS AND VOTE TO ADOPT THE 2016-2017 RANDALL COUNTY BUDGET. (AUDITOR)
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MOTION was made by Commissioner DeFord. Motion we approve.  
SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 10

NAYS: None.

Motion carried by 5-0 vote.

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10. DISCUSS AND VOTE TO ADOPT THE 2016 TAX RATE AS REQUIRED BY  
CHAPTER 26, TAX CODE. (AUDITOR)

MOTION was made by Commissioner Robinson. I move that the property tax rate be increased  
by the adoption of a tax rate of .41473, which is effectively a 4.99% increase in the tax rate.

SECOND was made by Commissioner Dyer.

AYES: Five.

Exhibit 11

NAYS: None.

Motion carried by 5-0 vote.

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11. VOTE TO APPROVE ORDER TO SET THE 2016 TAX RATE, LEVY AND  
AUTHORIZATION TO ASSESS AND COLLECT. (AUDITOR)

MOTION was made by Commissioner DeFord. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 12

NAYS: None.

Resolution 2016-29

Motion carried by 5-0 vote.

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12. DISCUSS AND TAKE ACTION ON APPROVING CELLULAR PHONE  
ALLOWANCE. (AUDITOR)

MOTION was made by Commissioner Robinson. Move we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 13

NAYS: None.

Motion carried by 5-0 vote.

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13. DISCUSS AND TAKE ACTION ON APPROVING LINE ITEM TRANSFERS.  
(AUDITOR)

MOTION was made by Commissioner Robinson. Motion we approve.

SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 14

NAYS: None.

Motion carried by 5-0 vote.

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14. DISCUSS AND TAKE ACTION ON APPROVING RANDALL COUNTY  
EMPLOYEES REQUEST TO ATTEND MEETINGS AND CONFERENCES.  
(AUDITOR)

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MOTION was made by Commissioner Robinson. Move we approve.  
SECOND was made by Commissioner Benton.

AYES: Five.

Exhibit 15

NAYS: None.

Motion carried by 5-0 vote.

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15. APPROVAL OF VOUCHERS. (AUDITOR)

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MOTION was made by Commissioner Dyer. So moved.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 16

NAYS: None.

Motion carried by 5-0 vote.

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16. ACCEPT OFFICIAL REPORTS.

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MOTION was made by Commissioner Benton. Move we accept these reports.

SECOND was made by Commissioner Robinson.

AYES: Five.

Exhibit 17

NAYS: None.

Motion carried by 5-0 vote.

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17. PUBLIC COMMENT PERIOD.

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None.

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Judge Houdashell adjourned the Randall County Commissioners' Court until 9:00 a.m., Tuesday, September 27, 2016, in the Randall County Commissioners' Courtroom at 501 16<sup>th</sup> Street, Ste 305, Canyon, Texas.  
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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Randall County.

Signed this the 15<sup>th</sup> day of September, 2016.

*Renee Calhoun*

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Renee Calhoun, Randall County Clerk