TEXAS ETHICS COMMISSION
2016 FILING SCHEDULE FOR CANDIDATES AND OFFICEHOLDERS FILING WITH THE COUNTY CLERK OR ELECTIONS ADMINISTRATOR

This is a filing schedule for local candidates for, and local officeholders in, offices that are regularly filled at the general election for state and county officers (the November election in even-numbered years). Candidates for and officeholders in local offices that are filled on uniform election dates in May and November should use the 2016 FILING SCHEDULE FOR REPORTS DUE IN CONNECTION WITH ELECTIONS HELD ON UNIFORM ELECTION DATES. Examples of these types of offices include school board positions and city offices. If you are a judicial candidate or officeholder, please see the note attached to the end of this schedule.

EXPLANATION OF THE FILING SCHEDULE CHART

COLUMN I: REPORT DUE DATE - This is the date by which the report must be filed. For most filing deadlines, a report is considered timely filed if it is properly addressed to the filing authority with postage or handling charges prepaid and bears a postmark or receipt mark of a common or contract carrier indicating a time before the deadline or if it is hand-delivered to the filing authority by the filing deadline. The deadline for filing a report is 5:00 p.m. on the due date. If the due date for a report falls on a Saturday, Sunday, or legal holiday, the report is due on the next regular business day. This schedule shows the extended deadline, where applicable. **Pre-Election Reports:** A report due 30 days before an election and a report due 8 days before an election must be *received* by the appropriate filing authority no later than the report due date to be considered timely filed.

COLUMN II: TYPE OF REPORT (WHO FILES) - This column gives the report type and explains which reporting form to use and which filers are required to file the report.

COLUMN III: BEGINNING DATE OF PERIOD COVERED - This column sets out the beginning date of the time period covered by the report. Use the latest one of the applicable dates. The "date of campaign treasurer appointment" is the beginning date only for the *first* report filed after filing a campaign treasurer appointment. For officeholders recently appointed to an elective office, the beginning date for the first report will be the date the officeholder took office, provided that he or she was not already filing as an officeholder or candidate at the time of the appointment. (*NOTE:* If you are ever confused about the beginning date for a required report, remember this rule: **There should never be gaps between reporting periods and, generally, there should not be overlaps.**)

COLUMN IV: ENDING DATE OF PERIOD COVERED - This column sets out the ending date of the time period covered by the report. The report must include reportable activity occurring on the ending date.

Please consult the CAMPAIGN FINANCE GUIDE FOR CANDIDATES AND OFFICEHOLDERS WHO FILE WITH LOCAL FILING AUTHORITIES or the CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS for further information.

COLUMN I DUE DATE	COLUMN II TYPE OF REPORT (WHO FILES)	COLUMN III BEGINNING DATE OF PERIOD COVERED	COLUMN IV ENDING DATE OF PERIOD COVERED
Friday, January 15, 2016	**January semiannual** [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed $500 in contributions or expenditures for the reporting period)	July 1, 2015, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	December 31, 2015
Friday, January 15, 2016	**Annual report of unexpended contributions** [FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions or assets purchased with contributions)	January 1, 2015, *or* the day after the date the final report was filed.	December 31, 2015

REPORTS DUE BEFORE THE MARCH 1, 2016, PRIMARY ELECTION

Monday, February 1, 2016 *Deadline is extended because of weekend.* **NOTE: This report must be received by the appropriate filing authority no later than February 1, 2016.**	**30th day before the March 1, 2016, primary election** [FORM C/OH or JC/OH] (candidates who have an opponent on the ballot in the primary election and who do not file on the modified reporting schedule)	January 1, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	January 21, 2016

COLUMN I DUE DATE	COLUMN II TYPE OF REPORT (WHO FILES)	COLUMN III BEGINNING DATE OF PERIOD COVERED	COLUMN IV ENDING DATE OF PERIOD COVERED
Friday, February 12, 2016	**Personal Financial Statement** [FORM PFS] (all candidates running for election in 2016, including unopposed candidates) **NOTE:** Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2015	December 31, 2015
Monday, February 22, 2016 **NOTE: This report must be received by the appropriate filing authority no later than February 22, 2016.**	**8th day before the March 1, 2016, primary election** [FORM C/OH or JC/OH] (candidates who have an opponent on the ballot in the primary election and who do not file on the modified reporting schedule)	January 22, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	February 20, 2016

COLUMN I DUE DATE	COLUMN II TYPE OF REPORT (WHO FILES)	COLUMN III BEGINNING DATE OF PERIOD COVERED	COLUMN IV ENDING DATE OF PERIOD COVERED
Monday, May 2, 2016 *Deadline is extended because of weekend.*	**Personal Financial Statement** [FORM PFS] (all officeholders who were not required to file by February 12, 2016) **NOTE:** Candidates for and holders of the offices of district judge, district attorney, and criminal district attorney are required to file the personal financial statement with the Texas Ethics Commission. Local Government Code Chapter 159 sets out the filing requirements applicable to other local candidates and officeholders.	January 1, 2015	December 31, 2015

REPORT DUE BEFORE THE MAY 24, 2016, PRIMARY RUNOFF ELECTION

Monday, May 16, 2016 **NOTE: This report must be <u>received</u> by the appropriate filing authority no later than May 16, 2016.**	**8th day before the May 24, 2016, primary runoff election** [FORM C/OH or JC/OH] (candidates in the primary runoff election who do not file on the modified reporting schedule)	February 21, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	May 14, 2016

COLUMN I DUE DATE	COLUMN II TYPE OF REPORT (WHO FILES)	COLUMN III BEGINNING DATE OF PERIOD COVERED	COLUMN IV ENDING DATE OF PERIOD COVERED
Friday, July 15, 2016	**July semiannual** [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed $500 in contributions or expenditures for the reporting period)	January 1, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	June 30, 2016

REPORTS DUE BEFORE THE NOVEMBER 8, 2016, GENERAL ELECTION

Tuesday, October 11, 2016 *Deadline is extended because of weekend and holiday.* **NOTE: This report must be received by the appropriate filing authority no later than October 11, 2016.**	**30th day before the November 8, 2016, general election** [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who do not file on the modified reporting schedule)	July 1, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	September 29, 2016
Monday, October 31, 2016 **NOTE: This report must be received by the appropriate filing authority no later than October 31, 2016.**	**8th day before the November 8, 2016, general election** [FORM C/OH or JC/OH] (all candidates who have an opponent on the ballot in the general election and who do not file on the modified reporting schedule)	September 30, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	October 29, 2016

COLUMN I DUE DATE	COLUMN II TYPE OF REPORT (WHO FILES)	COLUMN III BEGINNING DATE OF PERIOD COVERED	COLUMN IV ENDING DATE OF PERIOD COVERED
Tuesday, January 17, 2017 *Deadline is extended because of weekend and holiday.*	**January semiannual** [FORM C/OH or JC/OH] (all candidates and officeholders, except for officeholders who do not have a campaign treasurer appointment on file and who do not exceed $500 in contributions or expenditures for the reporting period)	July 1, 2016, *or* the date of campaign treasurer appointment, *or* the day after the date the last report ended.	December 31, 2016
Tuesday, January 17, 2017 *Deadline is extended because of weekend and holiday.*	**Annual report of unexpended contributions** [FORM C/OH-UC] (former candidates and former officeholders who have filed a final report and who retained unexpended contributions or assets purchased with contributions)	January 1, 2016, *or* the day after the date the final report was filed.	December 31, 2016

IMPORTANT INFORMATION FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS

Judicial Declaration of Intent Required. A candidate subject to the Judicial Campaign Fairness Act must file a campaign treasurer appointment and judicial declaration of intent regarding expenditure limits (Form JCTA) with the proper filing authority before accepting a campaign contribution or making or authorizing a campaign expenditure. NOTE: The Judicial Campaign Fairness Act applies to political contributions and expenditures in connection with the office of chief justice or justice, supreme court; presiding judge or judge, court of criminal appeals; chief justice or justice, court of appeals; district judge; judge, statutory county court; or judge, statutory probate court.

Limited Time Period for Accepting Contributions. A candidate subject to the Judicial Campaign Fairness Act may accept political contributions (campaign contributions or officeholder contributions) only during a limited time period.

Beginning Date. Candidates seeking an office that will be filled at the November 8, 2016, general election may accept political contributions during a time period that begins on **May 18, 2015**. (A **write-in candidate** may begin accepting contributions only after filing a declaration of write-in candidacy with the secretary of state or county judge, as applicable.)

Ending Date. The time period ends on one of the following dates, as applicable:

> **June 29, 2016**, for candidates who lost in the primary election.
>
> **September 21, 2016**, for candidates who lost in the primary runoff election.
>
> **March 8, 2017**, for candidates who last appeared on the ballot in the general election.

2015 Judicial District Populations. The restrictions in the Judicial Campaign Fairness Act include contribution and expenditure limits, which may vary according to the population of the judicial district. The 2015 population certification for each judicial district is located at *www.ethics.state.tx.us/filinginfo/JudicialDistrictPopulations.pdf* on the Ethics Commission's website.

Other Restrictions. Candidates and officeholders subject to the Judicial Campaign Fairness Act are subject to various campaign finance restrictions that do not apply to nonjudicial candidates and officeholders. For more information, see the Ethics Commission's CAMPAIGN FINANCE GUIDE FOR JUDICIAL CANDIDATES AND OFFICEHOLDERS on the Ethics Commission's website at *www.ethics.state.tx.us/guides/jcoh_guide.pdf* or request a copy by mail from the Texas Ethics Commission.