

## Juvenile Supervision Officer

Applications are now being accepted for Juvenile Supervision Officers with Randall County Juvenile Services/Youth Center of the High Plains. This position may require nights, weekends and holidays. Submission to a drug test, psychological exam, physical, and background check is required. Randall County is an E.O.E.

### **DEFINITION**

This position involves the direct supervision of juvenile offenders, including admitting, detaining, controlling, restraining, monitoring, screening, and counseling them within the physical premises of the Youth Center of the High Plains. Ensures a safe and therapeutic environment for residents and staff by following established departmental policies and procedures.

### **Education:**

- High school or GED
- Bachelor's degree in criminal justice, psychology, social work, education, or similar field preferred

### **Experience:**

- One year's experience working with adolescents preferred

### **QUALIFICATIONS**

- At least 21 years' of age
- Must be able to qualify and remain qualified to drive county vehicles

### **Essential duties and responsibilities:**

- Closely monitor the behavior, attitudes, and relationships of residents.
- Adhere to all approved policies and procedures to ensure safety of residents and staff.
- Reduce the possibility and desirability of escape attempts.
- Encourage maximum resident participation in Youth Center programs.
- Administer consistent disciplinary actions to residents in accordance with Youth Center discipline management standards.
- Develop and direct programs in academics, independent living and social skills, arts and crafts, group projects, recreation, group discussions, anger management, etc.
- Provide competent and professional counseling and guidance to residents during groups, through personal contact, or through appropriate referrals.
- Provide documentation of resident behaviors by making accurate chronological entries in caseworker.
- Maintain order and discipline.

### **Ability to:**

- Consistently model appropriate behaviors of maturity, character, judgment, anger management, self-control, etc
- Effectively control hostile situations and persons
- Communicate effectively both orally and in writing
- Work independently and as a team player
- Maintain strict confidentiality

**Salary:** Minimal salary starting \$37,619.17 depending upon qualifications and experience, plus full county benefits

Applications may be picked up at the Randall Co. Human Resources Office, 501 16<sup>th</sup> St, Ste. 302, in Canyon or the Youth Center of the High Plains (YCHP), 9300 S. Georgia St., in Amarillo. Or simply go to [www.randallcounty.org](http://www.randallcounty.org), click departments, click on Human Resources and click on job opportunities to download application. Complete and return with a letter of interest and updated resume as an email attachment to [heathergrant@rcjj.org](mailto:heathergrant@rcjj.org).

**OPEN UNTIL FILLED**