



Christina McMurray
Randall County
Tax Assessor-Collector

Bidder Registration Procedures Effective April 25, 2017

Requirements

- All registrations must be in our office the Friday **BEFORE** the tax sale to be able to bid.
- You must have a valid, government issued, photo ID.
- You **CANNOT** have delinquent taxes due on any property owned in Randall County and you must sign a statement attesting to that fact on your Bidder Registration application.
 - **Furnishing false information on your application is a criminal offense.**
- You must renew your registration each year. Registrations will be accepted between February 1 and August 3.

How to Register

- In person: complete and submit the "Tax Sale Bidder Registration" form.
- By mail: Complete and then print the "Tax Sale Bidder Registration" form from our website. Mail to: P.O. Box 997 Canyon, TX 79015
- Online at <http://www.randallcounty.com/tax/bidder.pdf>
 - Print out the form, fill it in, sign it and email to ransales@randallcounty.com.

Bidder Agents *(If acting as an agent for a company):*

- You must register separately for each buyer whom you represent.
- You must also provide written proof of authorization on company letterhead in order to bid for that company.

Day of Sale

- If you have registered in person, by mail or email you can pick up your bidder card the morning of the sale:
 - Tax Deputy will be available at the front of the room from 10:30am to 10:50am the day of the sale.
 - To receive your bidder card you must show your state issued photo ID to the tax deputy.
- No bidder cards given out once the sale starts.
- You must have registered and have a bidder card to participate in the sale.
- Payment is due in full at the time of sale. The Sheriff's office will accept a personal check at the time of sale but will require certified funds to replace it before 2pm the day of the sale.



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| For Official Use | |
|-----------------------|-------------------|
| APRIL BIDDER # _____ | ID Verified _____ |
| AUGUST BIDDER # _____ | ID Verified _____ |
| TAXES VERIFIED _____ | |

Tax Sale Bidder Registration
 Under Texas Tax Code 34.011 Regarding Tax Sales

| | | |
|-------------------------------------|--------|-------------|
| Name: | Email: | Phone: |
| Street Address: | City: | State: Zip: |
| Name as it will appear on the deed: | | |

Please provide the following information for each property you own. If you own more property than space provided below please put on back.

| Name | Address | Tax Account # |
|------|---------|---------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Do you own your own business in Randall County, Texas? Yes No

If Yes, Name: _____

Are you a partner or Officer of a business in Randall County, Texas? Yes No

If Yes, Name: _____

Do you have any ownership interests in any other property in Randall County, Texas? Yes No

If Yes,

| Name | Address | Tax Account # |
|------|---------|---------------|
| | | |
| | | |
| | | |

To receive bidder card you must show your state issued photo ID to the tax deputy on the day of the sale.

"I certify that the prospective owes no delinquent property taxes to any taxing units within Randall County. By signing below, I further certify that the information provided on this Tax Sale Bidder Registration form is true and correct. I acknowledge and understand that furnishing false information on this form is a CRIMINAL OFFENSE, and is subject to fines and/or imprisonment as provided by the Texas Penal Code."

Printed Name: _____

Title _____

Signature: _____

Date: _____

